



The ready-to-use oral assessment rubric

5 observable criteria · 4 performance levels · a transparent score out of 20

How to use it

1

Adapt

Adjust the criteria and weighting to your assessment goals.

2

Observe

Select one level per criterion during or just after the oral.

3

Explain

Base feedback on one observed fact and one clear next step.



Oral assessment rubric

Criterion	4 · Mastered	3 · Secure	2 · Developing	1 · Needs work	Score
Structure	Opening, progression and conclusion are exceptionally clear.	Coherent plan; transitions are mostly clear.	Some organisation, but the flow is uneven.	Difficult to follow or no clear line of thought.	___ /4
Reasoning	Ideas are precise, supported and illustrated.	Relevant arguments with some supporting evidence.	Ideas are present but underdeveloped.	Claims are vague or unsupported.	___ /4
Voice	Pace, volume and articulation strengthen the message.	Clear voice with only minor distracting variations.	Understandable, but pace or volume is uneven.	Audibility or articulation hinders understanding.	___ /4
Presence	Eye contact, posture and visuals reinforce the message.	Engaged presence; visuals are mostly controlled.	Connection with the audience is intermittent.	Mostly reading or posture disconnects from audience.	___ /4
Command of topic	Precise answers, perspective and suitable vocabulary.	Secure knowledge; answers are generally accurate.	Partial knowledge or hesitant answers.	Major errors or unable to explain key ideas.	___ /4

One observed strength: _____

One concrete next step: _____

TOTAL: ___ /20